

CA-PMM

Project Name: UIMOD Part 1- CCNPAU

OCIO Project #: 7100-181

Department: Office of Systems Integration (OSI)

Revision Date: 6/5/09

Status Report

Status Report – Project Manager to Sponsor

Current Status Report

Questions	Yes/No	Cause	Impact	Action Required
1. Were recent milestones completed on schedule?	Yes			
2. Were any key milestones or deliverables rescheduled?	No			
3. Was work done that was not planned?	No			
4. Were there any changes to scope?	No			
5. Were tasks added that were not originally estimated?	No			
6. Were any tasks or milestones removed?	No			
7. Were any scheduled tasks not started?	No			
8. Are there any new major issues?	Yes	Schedule Acceleration Request	The schedule acceleration requires the project to deploy the solution in four phases with the most critical deployment in December 2009.	The schedule acceleration reached a GO decision at a meeting on May 8, 2009. Work this month includes the baseline of a new schedule.

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9. Are there any staffing problems?	Yes	Multiple EDD projects competing for like resources	Without critical resources, the Acceleration will not be possible.	At decision meeting on May 8, 2009, the project receive commitment by executive management to provide needed resources. Specifics for resource needs are still being worked in this month.
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Look Ahead View

Questions	Yes/No	Impact	Action Required
1. Will upcoming critical path milestones or deliverables be delayed?	No	The schedule is being accelerated, not delayed.	
2. Do any key milestones or deliverables need to be rescheduled?	Yes	Changes are required to accommodate an accelerated schedule.	Critical path item tasks are being identified and resolved on a weekly basis.
3. Is there any unplanned work that needs to be done?	Yes	Changes are required to accommodate an accelerated schedule.	Redirecting of work and priorities are being done.
4. Are there any expected or recommended changes to scope?	Yes	Changes are required to accommodate an accelerated schedule.	Scope shifting is part of the mitigation strategy if needed.
5. Are there any tasks not originally estimated that will need to be added?	Yes	Changes are required to accommodate an accelerated schedule.	Changes in workflow will necessitate the elimination of some processes and the creation of others.
6. Are there any tasks or milestones that should be removed from the plan?	Yes	Changes are required to accommodate an accelerated schedule.	Changes in workflow will necessitate the elimination of some processes and the creation of others.
7. Are there any scheduled tasks whose start will likely be delayed?	Yes	Changes are required to accommodate an accelerated schedule.	Redirecting of work and priorities, including delivery dates is being done.
8. Are any major new issues foreseeable?	Yes	The project office maintains an Issue Log that is reviewed on a daily basis.	Next schedule acceleration Go/No-Go decision set for July 30, 2009.
9. Are any staffing problems anticipated?	Yes	Staff resource utilization and productivity will be an on-going challenge with acceleration and competition with other organizational demands.	Next schedule acceleration Go/No-Go decision set for July 30, 2009.

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Current Status and Accomplishments:

*Describe deliverables completed and milestones met during **this reporting period**.*

Several contract-required deliverables received this month. The UIMOD project office maintains a significant events log and a deliverables log. This log is maintained on a weekly basis.

Project Milestones:

List key milestones and their dates from the project schedule.

Milestone	Target Date	Forecast Date	Status	Cause & Impact to Implementation Date	Date Completed
CCNPAU sub-project paypoint 2	6/8/09	6/8/09	On-schedule	This milestone will determine whether the contractor receives a partial payment.	
CCNPAU Go/No-Go Decision	7/30/09	7/30/09	On-schedule	Will determine the validity of the deployment schedule.	

Variances

Check the appropriate box for each project element listed below. Please describe the actions you plan to take for those items marked "Caution" or "Significant Variance".

	On Plan <5%	Caution 5-10%	Significant Variance >10%	Action Required
Schedule	x			The schedule is being accelerated.
Milestones	x			The schedule is being accelerated.
Deliverables	x			Deliverables will be modified to allow for a reasonable level of deviation from requirements in support of the acceleration schedule.

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Resources		x		Resource impacts are currently being assessed and more granular estimations are being made to accommodate the needs of the project while attempting to minimize the burden on the organization.
One Time Cost		x		The impact to cost is still being analyzed. There will be an impact on cost.
Continuing Cost	x			No significant impact at this time.

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Status Reports – Sponsor to Steering Committee

Summary Milestones and Highlights

Project Milestones: <i>List key milestones and their dates from the project schedule. Explain in issues section if a milestone's status is behind.</i>					
Milestone	Target Date	Forecast Date	Status	If Delayed, Impact to Implementation Date	Date Completed
CCNPAU sub-project paypoint 2	6/8/09	6/8/09	On-schedule	This milestone will determine whether the contractor receives a partial payment.	
CCNPAU Go/No-Go Decision	7/30/09	7/30/09	On-schedule	Will determine the validity of the deployment schedule.	

Variances Check the appropriate box for each project element listed below. Please describe the actions you plan to take for those items marked "Caution" or "Significant Variance". <i>* Priority of schedule, scope, budget, and quality from Final Ranking established in the Priority Analysis</i>				
	On Plan <5%	Caution 5-10%	Significant Variance >10%	Action Required
Schedule	x			The schedule is being accelerated.
Milestones	x			The schedule is being accelerated.

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Deliverables	x			Deliverables will be modified to allow for a reasonable level of deviation from requirements in support of the acceleration schedule.
Resources		x		Resource impacts are currently being assessed and more granular estimations are being made to accommodate the needs of the project while attempting to minimize the burden on the organization.
One Time Cost		x		The impact to cost is still being analyzed. There will be an impact on cost.
Continuing Cost	x			No significant impact at this time.

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Monitoring Vital Signs Scorecard

Vital Sign	Variance	Value	Your Score
1. Customer Buy-In	High Degree of Buy-In	0	0
	Medium Degree of Buy-In	1	
	Low Degree of Buy-In	2	
2. Technology Viability	Strong Viability	0	0
	Medium Viability	1	
	Weak Viability	2	
3. Status of the Critical Path (delay)	<5%	0	0
	5% to 10%	1	
	>10%	2	
4. Cost-to-Date vs. Estimated Cost-to-Date (higher)	<5%	0	1
	5% to 10%	1	
	>10%	2	
5. High-Probability, High-Impact Risks	0 to 3	0	1
	4 to 6	1	
	>6	2	
6. Unresolved Issues (on time resolution)	On time	0	1
	Late with no impact	1	
	Late impacting the critical path	2	
7. Sponsorship Commitment	Fully engaged	0	0
	Partially engaged	1	
	Inadequate engagement	2	
8. Strategy Alignment	Strong alignment	0	0
	Partial alignment	1	
	Weak or no alignment	2	
9. Value-to-Business	Strong	0	0
	Medium	1	
	Weak	2	

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10. Vendor Viability (provide rationale for the rating in the field following the scorecard)	Strong	0	0
	Medium	1	
	Weak	2	
11. Milestone Hit Rate (rate of achievement as planned)	>90% on time	0	1
	80-90% on time	1	
	<80% on time	2	
12. Deliverable Hit Rate (rate of production as planned)	>90% on time	0	1
	80-90% on time	1	
	<80% on time	2	
13. Actual vs. Planned Resources	>90% assigned and available	0	1
	80-90% assigned and available	1	
	<80% assigned and available	2	
14. Overtime Utilization (% of effort that is overtime)	<15%	0	0
	15-25%	1	
	>25%	2	
15. Team Effectiveness	Highly Effective	0	0
	Moderately Effective	1	
	Ineffective	2	
Total			6

Green = 0 - 8

Yellow = 9 - 19

Red = 20+

Vendor Viability Rating Rationale

There has been a high degree of cooperation and collaboration between the UIMOD project office and the CCNPAU contractor (Verizon Business).